



# JOB BROKERAGE VACANCY FORM

✉ [brokerage.jobsplus@gov.mt](mailto:brokerage.jobsplus@gov.mt)

☎ 22201681/2

Ref No: JBO/2022/ \_ \_ \_ \_

## SECTION A: ENTITY DETAILS

Are you...      A Private Company       Self Employed       NGO

(please ✓ tick where appropriate)

NAME OF ENTITY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_ EMAIL- \_\_\_\_\_

TELEPHONE/MOBILE \_\_\_\_\_

VAT NUMBER \_\_\_\_\_ P.E. NUMBER \_\_\_\_\_

NGO/ VO Number \_\_\_\_\_

NAME OF ENTITY BEING REPRESENTED<sup>1</sup> \_\_\_\_\_

## SECTION B: REQUEST DETAILS

ROLE TO BE EXPOSED TO \_\_\_\_\_

DESCRIPTION OF DUTIES \_\_\_\_\_

ARE THERE SPECIFIC REQUIREMENTS?    Safety shoes     Others:  (please specify) \_\_\_\_\_

NUMBER OF PERSONS REQUIRED \_\_\_\_\_

## SECTION C: SKILLS

BASIC COMPUTER SKILLS     INVOLVES MANUAL LABOUR     LITERATE/ NUMERATE     NONE

## SECTION D: LOCATION

If the address whereby the migrant will be carrying out his/her exposure is different from the one above, please list it here

Name and Mobile no of company official on site \_\_\_\_\_

## SECTION E: OTHER REQUESTED INFORMATION

WHEN IS THE MIGRANT REQUIRED TO CARRY OUT THE EXPOSURE/ SERVICE?    Start Date \_\_/\_\_/\_\_\_\_    End Date \_\_/\_\_/\_\_\_\_

TOTAL AMOUNT OF HOURS: \_\_\_\_\_ (Maximum 40 hours<sup>2</sup>)

SCHEDULE OF EXPOSURE: \_\_\_\_\_

Company Representative Signature & ID Number \_\_\_\_\_

As per GDPR, data is being collected for the purpose of the Job Brokerage Office Operations and will be used and retained for record keeping, research and audit purposes.

Please tick here if you are interested in hearing more from Jobsplus

<sup>1</sup> Unless such information is provided, no migrant will be placed on the job brokerage exposure. If a migrant or any other worker is found at the place of work illegally, repercussions will apply.

<sup>2</sup> The Job Brokerage Exposure should not be used instead of regular employment. Should Jobsplus observe abusive trends or pattern, we reserve the rights to refuse the provision of migrants to offer their short term service.



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**Sustainable Management of Migration Flows**

